



## Quality Enhancement Plan – Summary

The Tallahassee Community College (TCC) mission, “to prepare students for success in a global economy,” and the TCC strategic plan both focus on student access, student success and technology. Our Quality Enhancement Plan (QEP) topic allows us to focus on digital literacy as one of the most important and fundamental skills needed by all students for access and success. TCC’s QEP *Digital FOCUS* creates a framework that provides exposure to discipline-specific digital literacy skills for students across the curriculum and measures their attainment of digital competencies.

The goal of Tallahassee Community College’s QEP *Digital FOCUS* is to improve students’ ability to do, think and relate in a digital environment within all academic disciplines. Research on best practices has shown that the most successful approach to increasing digital literacy in students is a cross-disciplinary applied strategy. Students cannot achieve the kind of multi-faceted and flexible literacy needed to succeed in one or two computer classes. They need exposure in multiple applied situations. The approach within courses will be to focus on the following learning outcomes in a discipline-specific manner:

**Doing** – Students will find, operate and utilize relevant digital tools for academic and professional purposes

**Thinking** – Students will use digital tools to create, modify or organize content

**Relating** – Students will use digital tools to communicate and share content effectively

The College will measure the impact on student learning comprehensively using both direct and indirect assessment measures. First, the College will administer a basic digital literacy assessment to all First-Time-in-College students before registration to identify any functional digital literacy needs. Second, a random sample of students will be measured in a first-semester course and again before graduation using the Educational Testing Service (ETS) iSkills diagnostic tool. Finally, our direct measures of student learning outcomes will focus on the use of a Common Digital Literacy Assessment Rubric, which all instructors will use to measure the digital literacy student learning outcomes in each of their courses during each semester. Feedback and data will be shared to facilitate continuous improvement.

Phased plan implementation will focus on achieving the goal of 100% faculty participation. Training workshops will provide faculty with support in developing or adapting appropriate assignments and in the use of the rubric.

A key aspect of implementation will be to integrate our QEP practices into the College’s structure. The QEP Coordinator will work with the Academic Planning Committee, academic program areas, the Educational Technology Committee and the Office of Institutional Effectiveness to ensure that digital literacy is integrated into TCC students’ learning outcomes assessment process. In this manner the College will ensure that all students, present and future, are systematically supported in achieving digital literacy skills across the curriculum.

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