

Building for the Future: Developing a Culture of Continuous Compliance and Improvement



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Session Objectives

- Discuss lessons learned
 - Orchestrating Fifth-Year Interim Report and Compliance Certification
 - Building rapport with affiliate units
 - Preparing SACSCOC reaffirmation
- Explain development/implementation of systematic process to
 - Ensure continuous compliance with new standards and requirements
 - Highlight how the University is aligning institutional documentation with the new SACSCOC standards.
- Share experiences with using
 - Home grown systems and vendor technology
- Participants share experiences with alternative organizational approaches to ensure continuous compliance



Who We Are

- Large Track B institution
- Over 30,000 students
- Responsibilities
 - Preparing USC-Columbia's institution's 2021 Compliance Certification
 - Ensuring curriculum/program approval and notification/approval to CHE/SACSCOC
- Working to develop sustainable model



Who We Are

- Since last reaccreditation in 2011, USC-Columbia has pursued a series of transformational initiatives
 - revamping general education program
 - reworking of distance learning offerings
 - instituting a dynamic QEP for beyond-the-classroom learning
 - implementing a comprehensive content management system institutional and academic functioning



Lessons Learned

- Fifth-Year Interim Report and On-site Visit
 - Can't wait until the 11th hour to prepare
 - Time preparing for SACSCOC reaccreditation cycle can be huge
 - Previously spent 3-4 years preparing for each SACSCOC reaccreditation cycle
 - Reporting digitally
 - frees up energy for new innovative projects
 - makes continuous compliance not just feasible, but desired by all parties involved



Current Adventures

- Crafting concrete continuous accreditation compliance timeline
- Assigning long-term responsibility for each standard
- Managing/editing policies
- Convening key stakeholders on a regular basis



Result of Lessons Learned and Current Adventures

- Widespread buy-in among
 - key administrators
 - college stakeholders
- Collaboration between the Office of Institutional Research, Assessment and Analytics (OIRAA) and the Office of Academic Programs (OAP)
 - to equip University with tools and expertise to ensure continuous compliance



Systematic Approach

- Home Grown Systems and Vendor Technology
 - Accreditation Spreadsheet w/ Links to Documentation
 - APC
 - APPS
 - Baseline Spreadsheet
 - Blueprints
 - Compliance/Faculty Credentials Software
 - Provost Preauthorization w/ Substantive Change Questions
 - Shared Drive
 - University Bulletin
 - Website and Resource Center

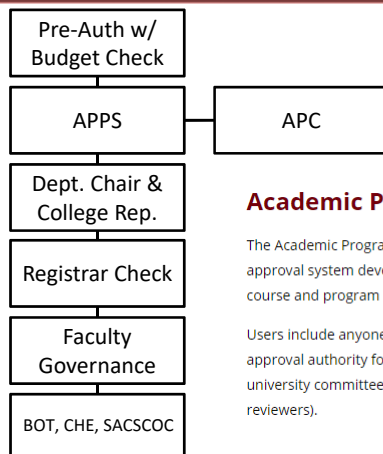


Pre-Authorization New Program Example

- General Information
- Why now?
- What is the demand for the new program?
- What is the impact on USC's reputation?
- What is the return on investment?
- How is this new program going to be sustainable?
- What are the resource requirements?
 - SACSCOC substantive change questions



Pre-Authorization, APPS, BOT, CHE, SACSCOC



Academic Programs Proposal System (APPS)

The Academic Programs Proposal System (APPS) is a web-based submission and approval system developed to facilitate the submission and approval process for course and program curriculum forms.

Users include anyone who wishes to submit a proposal (proponents), those with approval authority for proposals (approvers), and those sitting on college or university committees responsible for reviewing the proposals (committee reviewers).



Systematic Approach

- Development/Implementation of Systematic Process
 - Meeting with campus senior officials
 - APL Committee
 - Deciding on writers for each standard
 - Meeting/training writers
 - Implementation and review of standards



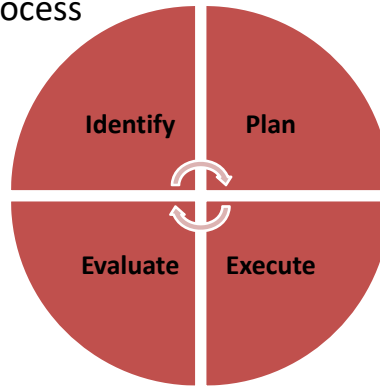
Systematic Approach

- Development/Implementation of Systematic Process
 - USC System and Impact on Accreditation
 - New SACSCOC BOT Self Evaluation Standard
 - USC Resource Site



Systematic Approach

- Four Step Process

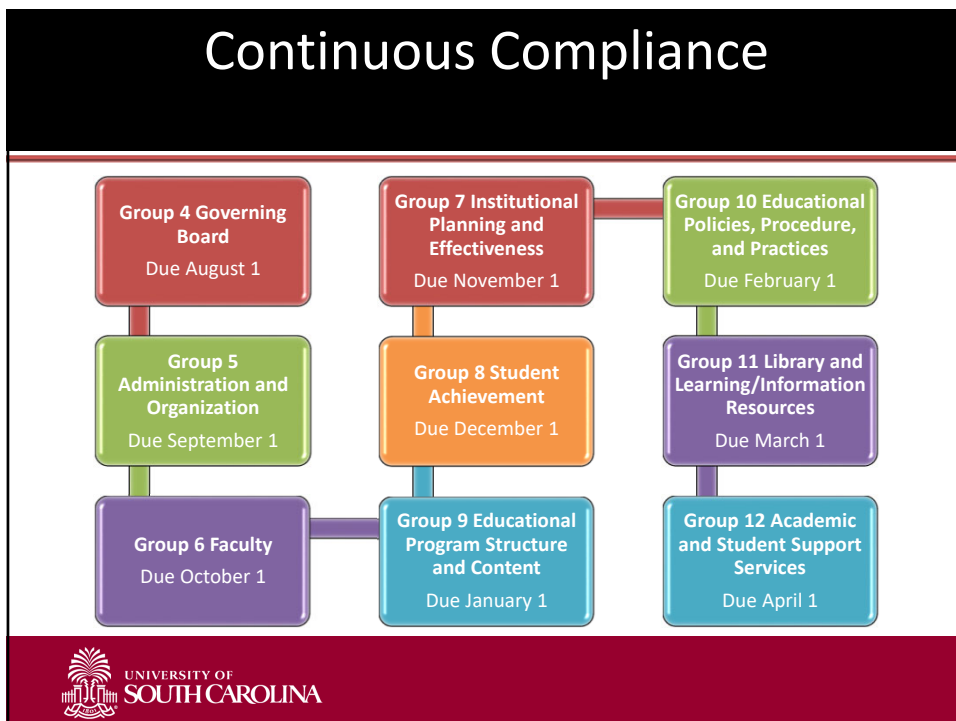
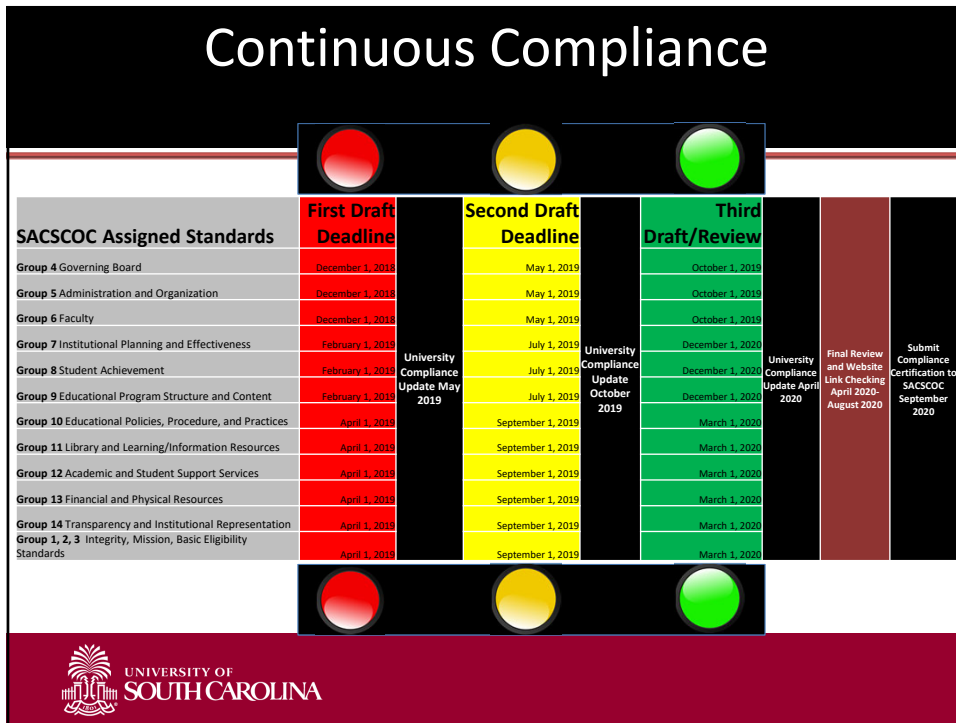


Institutional Change Models

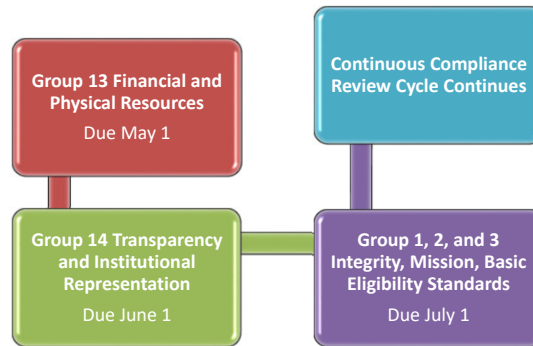


Kotter's 8 Step Model, *Accelerate*, 2014.





Continuous Compliance



Your Experiences

- What Experience Have You Had That We Can Learn From?



We Hope You Now Can

- Discuss effective techniques to orchestrate compliance plan
- Build rapport with and encourage accountability among institutional leaders
- Develop continuous compliance planning calendars
- Utilize information to develop a resource site for University stakeholders



Questions?

