

## MEMORANDUM

TO: CEOs of SACSCOC Member Institutions  
Members of the SACSCOC Board of Trustees  
Visiting Committee Chairs

FROM: Belle S. Wheelan, President, Southern Association of Colleges and Schools  
Commission on Colleges

DATE: August 20, 2020

SUBJECT: Nominations for SACSCOC Awards

Each year, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) recognizes individuals who have demonstrated outstanding service or exemplary leadership to SACSCOC by giving a James T. Rogers Distinguished Leadership Award and five Carol A. Luthman Meritorious Service Awards.

I am writing to invite you to nominate individuals for the Leadership Award or one of the Service Awards. Please note that in an effort to ensure that the selection process is as fair and equitable as possible, no sitting member of the SACSCOC Board of Trustees may be considered for either award. The final decision for each award will be made by members of the Executive Council. The awards will be publicly announced during the Virtual SACSCOC Annual Meeting in December.

If you choose to submit a nomination, please refer to the attached guidelines and forms. Please email the nomination to me at [bwheelan@sacscoc.org](mailto:bwheelan@sacscoc.org). I would appreciate hearing from you as soon as possible, but no later than September 9, 2020.

I look forward to hearing from you.

**GUIDELINES FOR**  
**SUBMITTING NOMINATIONS FOR THE**  
**SACSCOC LEADERSHIP AND SERVICE AWARDS**

The success the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) has experienced as an accrediting agency is due in large part to the many volunteers who staff evaluation and special committees, as well as those who serve in various leadership positions.

Each year, SACSCOC recognizes one individual who has, through his or her leadership, helped to strengthen the accreditation process in our region and five individuals who have demonstrated outstanding service to SACSCOC.

Procedures for the selection of these individuals:

- Nominations for the Distinguished Leadership Award may be made only by CEOs (presidents/chancellors) of member institutions, members of the SACSCOC Board of Trustees, and SACSCOC staff.
- Nominations for the Service Awards may be made by CEOs (presidents/chancellors) of member institutions, Visiting Committee Chairs, past SACSCOC Board Chairs, members of the SACSCOC Board of Trustees, and SACSCOC staff.
- Nominations for both the Leadership and Service awards will be forwarded to the Executive Council for review and final decision.
- Formal announcement of the Executive Council's selections for the awards will be made at the Second General Session held at the SACSCOC Annual Meeting in December where an appropriate token of recognition will be presented.

Restrictions:

- Former service on the SACSCOC Board of Trustees will not, in and of itself, qualify one to be considered for the Leadership Award.
- No sitting member of the SACSCOC Board of Trustees may be considered for either the Leadership or Service Award.
- No attempt will be made to select individuals on the basis of any criteria other than the value of their service to SACSCOC.
- The Executive Council's final selections will not be publicly announced until the Second General Session at the SACSCOC Annual Meeting.

*Southern Association of Colleges and Schools  
Commission on Colleges*

**Nomination for the  
James T. Rogers Distinguished Leadership Award**

The James T. Rogers Distinguished Leadership Award is designed to recognize outstanding involvement in and support of the activities of SACSCOC. The award is presented at the SACSCOC Annual Meeting.

The Distinguished Leadership Award is the highest public recognition given by the Commission and is reserved for those individuals whose service to SACSCOC is truly distinctive.

Anyone who is or has been active in the work of SACSCOC, except for current members of the SACSCOC Board of Trustees, is eligible for nomination and consideration.

**Directions:** Please use the form below to nominate an individual exhibiting the qualities described above. In addition to the nominee's name, please provide supporting narrative describing the nominee's contributions to SACSCOC.

**Name of Nominee:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Institution:** \_\_\_\_\_

**Qualifications of Nominee:**

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*Please email completed form by September 9, 2020, to:*

Dr. Belle S. Wheelan  
President  
SACSCOC  
1866 Southern Lane  
Decatur, GA 30033-4097  
bwheelan@sacscoc.org

*Southern Association of Colleges and Schools  
Commission on Colleges*

**Nomination for a Carol A. Luthman Meritorious Service Award**

Meritorious Service Awards are designed to recognize faithful and dedicated service to SACSCOC and support of its activities over a sustained period of time. Up to five awards are presented at the SACSCOC Annual Meeting.

Eligible candidates have demonstrated extraordinary commitment to the accreditation processes in various volunteer capacities. Nominees should be respected by their peers for their integrity, as well as for the meritorious quality of their service. In short, nominees should personify the ideals of SACSCOC and embody in singular ways the best principles of the academy and of accreditation.

Anyone who is or has been active in the work of SACSCOC, except for current members of the SACSCOC Board of Trustees, is eligible for nomination and consideration.

**Directions:** Please use the form below to nominate an individual exhibiting the qualities described above. In addition to the nominee's name, please provide supporting narrative describing the nominee's contributions to SACSCOC.

**Name of Nominee:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Institution:** \_\_\_\_\_

**Qualifications of Nominee:**

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*Please email completed form by September 9, 2020, to:*

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President  
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