

Implementation Extension Request Due to COVID-19	TODAY'S DATE
INSTITUTION NAME	MAIN CAMPUS CITY + STATE (OR NON-U.S. COUNTRY)

Instructions for institution:

1. Requests are subject to approval by the SACSCOC Board of Trustees.
2. Substantive changes can be implemented up to two years after the date of the approval letter; maximum extension is an additional 18 months but no later than December 31, 2021.
3. Extensions are for *approved* substantive changes only; for *notifications*, extensions are the institution's prerogative.
4. Complete all fields; additional or supporting documentation is not needed and is not accepted.
5. Complete separate forms for multiple requests.
6. Submit this completed form to SACSCOC; do not submit a print or scan of this form.
7. To submit this form, email it as an attachment to:
COVID19.72bh1jztjlwh04b@u.box.com
8. Do not include a message in your email submission; the attachment is uploaded but no person receives the email.
9. You should receive an emailed confirmation of your submission from Box.com.
10. To avoid duplicates, do not send a copy of this form to SACSCOC staff -- the emailed version to Box.com is sufficient.

↓ From approval letter ↓			
CASE ID IF APPROVED FEBRUARY 2019 OR LATER	APPROVAL DATE (LETTER DATE)	IMPLEMENTATION DATE	DESCRIPTION OF APPROVED SUBSTANTIVE CHANGE
SC			

↑ From approval letter ↑

Q1: WHAT IS THE REASON FOR THE IMPLEMENTATION EXTENSION?
(1500 CHARACTER LIMIT)

Q2: HOW WILL THE CHANGE DIFFER COMPARED TO WHAT WAS ORIGINALLY APPROVED INCLUDING DIFFERENCES IN THE INSTITUTION'S FINANCIAL RESOURCES TO SUPPORT THE CHANGE? IF NONE, EXPLAIN. (1500 CHARACTER LIMIT)

Q3: HOW WILL THE INSTITUTION ENSURE THE QUALITY AND INTEGRITY OF THE CHANGE GIVEN THE DIFFERENCES DESCRIBED IN Q2? (1500 CHARACTER LIMIT)

PROPOSED IMPLEMENTATION DATE	LIAISON NAME	SACSCOC OFFICE USE ONLY
	LIAISON EMAIL ADDRESS	