

## **Questions for Assessing the Quality of the Evaluator's Analysis and Writing**

After preparing your analysis for each standard, please review the following questions to ensure that your narrative is complete, informative, well-reasoned, and customized for that institution's case.

- Have you successfully written to the standard rather than to the institution's response? (*The institution's response does not always address all the elements of the standard.*)
- Have you addressed in your analysis all elements of each standard?
- When determining compliance, have you successfully reviewed the institution for compliance rather than best practices? Is the documentation sufficient/adequate to meet the standard?
- Have you created a "new" standard in your expectation of the institution? (*In other words, are you writing to the standard as you think it should be rather than what it says and expects?*)
- Have you successfully evaluated the institution's response based on what it has presented as evidence rather than what you think should have been presented as evidence?
- Does your narrative successfully address your determination of compliance by answering the question "Why?" (*Why is the institution in compliance? Why is the institution not in compliance? What evidence do you have to support your determination? These are the same questions that we expect an institution to ask of itself when preparing its compliance certification and responding to each standard.*)
- Did you successfully eliminate weak narrative that does not directly address a determination of compliance and supporting documentation?
- Did you successfully include details specific to the standard and eliminate narrative that simply repeats the standard?
- Did you successfully eliminate narrative that is prescriptive and appears to tell the institution how to resolve the Committee's concern?
- Did you eliminate narrative that repeats (word-for-word) what the institution has stated in its compliance certification?
- Have you successfully avoided using the lists of documentation descriptions in the *Resource Manual* as your measure for determining compliance?

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