Substantive Change Decision-Making

2019 SACSCOC Annual Meeting
Houston, TX

Introduce Yourself

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AGENDA / OVERVIEW

- Objectives
- Scenarios
- Sneak Peak

Years Experience?

A. Less than one
B. One to two
C. Three to four
D. Five
E. Six to ten
F. Ten or more

Primary Role?

A. Executive Leadership
B. Faculty
C. Institutional Liaison
D. Assessment
E. Institutional Research
F. Other
OBJECTIVES
You will know:
 the implications and scope of substantive change decisions
 practices for making consistent decisions
 how submission processes will be changing

IMPLICATIONS AND SCOPE
 Ensure changes do not adversely affect institution's ability to meet standards
 Federal Requirements
 SACSCOC Standards/Policies

IS THIS NEW PROGRAM A SIGNIFICANT DEPARTURE?
GUIDING QUESTIONS

- Relationship to previously approved programs
- Equipment or facilities
- Financial resources
- Significant number of new courses
- New faculty (expertise vs capacity)
- Library/learning resources

Substantive Change Policy for SACSCOC Accredited Institutions, p. 4

GUIDING QUESTIONS

- Holistic determination
- Indicators/Not a checklist
- Professional Judgment

Guiding Questions

- Significant Departure
- New Content
RESTRUCTURING/REPACKAGING
Repackaging Plus
Advancing the Degree Level
Innovation/New Venture

Not Significant

Clearly Significant

SIGNIFICANT DEPARTURE CONTINUUM

SCENARIO I

Heath College
Private Not-for-profit, Level III
Shelbyville, TN
Enrollment: 464 Established: 1920

18-credit hour graduate certificate program in Synthetic Biology.
15 existing credit hours from Masters of Science (M.S.) and doctoral (Ph.D.) programs in Biology.
3 credit hours innovative content
One new biology faculty member with expertise in new content
No new library/learning resources or facilities
SCENARIO II

Kim University
Public, Level V
Rockledge, FL
Enrollment: 7,892 Established: 1904

IS THIS SITE APPROACHING A CRITICAL THRESHOLD?

- Existing Associate of Arts (A.A.) in Art History
- Expand to Bachelor of Arts (B.A.) in Art History
- Hire or reassign two or more faculty qualified to create and teach bachelor level courses
- No new facilities, or equipment
- $5,000 in new library materials
- Offered on the main campus and two approved sites (OCIS)
**SCENARIO III**

**Ashcliff University**
Private Not-for-profit, Level III  
*Euless, TX*
Enrollment: 1,766 Established: 1917

- Currently offering 12 credit hours of the 60 credit hour A.A.S. in Welding at three high school sites.
- Plans are to offer an additional 3-credit hour course in fall 2020.
- The institution was approved to offer 50% or more of the Master in Teaching program at this site in fall 2019.

**SCENARIO IV**

**Fogedge College**
Private For-profit, Level V  
*Haines City, FL*
Enrollment: 6,450 Established: 1995
SCENARIO IV

- Offer 15 credit hours of the 18-credit hour Certificate in Culinary Science in spring 2021 at the newly built Belmont Center in downtown Haines City (5 miles from the main campus).
- 9 credit-hours of general education will be taught remotely from the main campus to students in technology classrooms at the Belmont Center. The remaining 6 credit-hours will be taught on site.

CAN I REOPEN THIS CLOSED SITE?

SCENARIO V

Mayer College
Private Not For-profit, Level III
Cordova, TN
Enrollment: 3,525, Established: 1968
SCENARIO V
- The Master of Education was offered at the Nashville Center off-campus instructional site until fall 2010 when enrollments dropped.
- Efforts to revive enrollment failed. The institution stopped admitting new students to the site in fall 2016 and submitted a request to SACSCOC to close the site.
- There is new demand for courses in the Nashville area. The institution wants to reopen the site effective Fall 2020.

COMING SOON
DATA AND PROCESS MANAGEMENT SYSTEM

SNEAK PEAK
- Institutional portal
- Online submissions
- Status updates by email
- ACTION items by email – to upload prospectus, respond to deferral, and more
- Screening of submissions
TAKE-AWAY

Start now
UNBUNDLING
Submissions

One submission → one substantive change

New website

Will include more
institutional information

QUESTIONS
CONSULTATIONS
Monday, December 9th
1:30 – 2:30
4:15 – 5:15
Room 342F

WEBINARS
Dual And Joint Academic Awards January 16, 2020
Programs Through Partnerships February 10, 2020
Changes That Are Not Substantive March 6, 2020
Creating An Effective Prospectus April 7, 2020

http://www.sacscoc.org/SubstantiveChange.asp

ON DEMAND
- Changes to Current Programs - NEW
- Closing Programs and Off-campus Instructional Sites
- Dealing with Unreported Substantive Changes
- Determining Significant Departure
- Dual Enrollment and Instructional Sites
- Faculty Rosters for Substantive Change

http://www.sacscoc.org/SubstantiveChange.asp
ON DEMAND

- How to Write a Prospectus
- Implementing New Programs – Part 1 – NEW
- Implementing New Programs – Part 2 – NEW
- Managing Off-campus Instructional Sites
- What Not to Report

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