EPCC Fast Facts

• Five Campuses

• Administrative Services Center

EPCC Fast Facts

Term Selected | Overall Enrollment | EPCC Enrollment
--- | --- | ---
Fall 2019 | 28,704 | 4,724

Dual Credit Through the Years

• President – “Dr. Rhodes discussed the possibilities of concurrent enrollment, where high school students could receive college credit while still attending high school.”

• Board Minutes November 6, 2001
Definitions at EPCC

• **Dual Credit** – **ALL** delivery methods resulting in high school students having the opportunity to study a college course to earn college and high school credit while in high school.

  At the High School

  Distance Education – Internet

  On an EPCC Campus

El Paso Area High Schools and Independent School Districts with Dual Credit Programs

- 38 Public High Schools
- 4 Charter Schools
- 12 Private Schools
- Home Schooled

Dual Credit Enrollment

[Graph showing dual credit enrollment from 1995 to 2018]
### Dual Credit Enrollment

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<td>2013</td>
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<td>3,391</td>
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<td>3,693</td>
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<td>2016</td>
<td>4,859</td>
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<td>2017</td>
<td>5,578</td>
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<td>2018</td>
<td>5,497</td>
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### The EPCC Dual Credit Student

#### Gender

- 55.3% Female
- 42.2% Male

- Unknown: 0%

**EPCC’s PowerBi**

#### Count

- Asian: 0%
- Black: 0%
- Hispanic: 84%
- Native Am.: 0%
- Non-Res. Alien: 0%
- Pacific Islander: 0%
- White: 0%

**EPCC’s PowerBi**
The EPCC Dual Credit Student

Delivery Method

- 19% online
- 81% face-to-face

EPCC’s PowerBi

Definitions at EPCC

- **Early College High School** – high school and college courses for dual credit courses are taught on-site, online, or at an EPCC Campus
  - 4 Early College High Schools on Campuses
  - 2 Stand alone Early College High Schools off EPCC Campuses
  - 9 Early College High School located in a High School
  - 2 P-TECHs

![EPCC Early College High Schools](image)

EPCC Early College High Schools

2006-2019
What Type of Program Do You Have?

- Dual Credit/Dual Enrollment?
- Early College High Schools?
- P-TECHs?

- On Your Campus?
- At the High School?
- Online/Distance Learning?

Dual Credit at EPCC

- 1995: 1st Dual Credit Course offered at a High School
- 2001: President support Dual Credit Counselor
- 2006: 1st Early College High School opened
- 2006: SACSARC Dual Credit Site Visit
- 2010: Full-Time Director hired in Student Services
- 2014: ECHS Counselor Coordinator
- 2016: Full-Time Dean hired and Instruction Office opened
- 2018: Second SACSCOC Dual Credit Site Visit (First Dual Credit Site Visit was 2015)
- Now: Dual Credit ECHS P-TECHs
Who Oversees Your Programs?

• Instruction?
• Student Services?
• A combination?
• Different Office?

Dual Credit Through the Years

• Individual Dean
• Recruitment Office
• Dual Credit Coordinator(s)
• Deans Responsible for the High School Nearby
• Deans Responsible for Specialized Programs

Dual Credit Through the Years

• Designated Dean with Coordinator(s), Dedicated Counselor, and All Deans Still Responsible for Nearby High Schools or Specialized Programs
• Student Services – Dual Credit Director
• Dean of Dual Credit and Early College High Schools
What Are the Issues/Obstacles?

- Admissions/Registration?
- College Rigor?
- Textbooks?
- Credentialed Faculty?
- Professional Development?
- Maintaining Current High School Contact Lists?
- Faculty Evaluations?
- SLO Assessments?
- Grades Turned in on Time?
- Curriculum Oversight?
- Other?

Dual Credit Leadership Now

- Dean of Dual Credit and Early College High Schools
- Dual Credit Instructional Coordinator
- Librarian
- Associate Director of Dual Credit & ECHS Programs
- Dual Credit Specialists
- Librarian

Improved Communication

- Internal
- External
**Associate Director of Dual Credit & ECHS Programs**

- Enrollment Services Coordination
- Admissions (Application/Early Admission form)
- Placement Testing (at high school)
- Registration
  - Course Request to EPCC Dean
  - Manual Registration
  - Dashboard for Information Sharing
  - Enrollment Status
  - Placement Information
- Provide information on College Resources
- Conduct Evaluations of Off-site Services

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**Instruction**

*Where to start?*

- Faculty Credentials
- Faculty Evaluations
- Facility Evaluations
  - Classroom and Labs
  - Library
- Contact Directory
- Textbook Management
- Professional Development

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**Dean of Dual Credit and ECHS**

- Member of the EPCC Vice President of Instruction Leadership Team
- Liaison between EPCC and the Superintendents and Principals
- Works with other EPCC Deans for oversight of locations, faculty, and courses
- Works with other EPCC Departments and Divisions
- Leads the Review of Agreements
  - ECHS and P-TECHs agreements are revised/renewed every 5 years
  - Dual Credit agreements are revised/renewed every 3 years
- Leads the Office Personnel
  - Four Counselors (22 EPCC Counselors + 80 hs counselors)
  - Four Full-Time Staff
  - Instructional Coordinator
Directory of Key Contacts

• Contacts at the High Schools are often changing

• Organizing a centralized directory
Faculty Credentialing

- All full-time and part-time faculty teaching for EPCC are credentialed through the same process as directed on a College Procedure.
- Dual Credit Faculty application/credential folders are funneled through the Dean of Dual Credit and Early College High School’s Office.

Credentialing Requirements and Process

Thank you for your interest in teaching at El Paseo Community College in the Dual Credit and Early College High School programs. All Dual Credit faculty, including DC, CTE, and FYE faculty, must meet the same credentialing requirements as any EPCC faculty.

1. APPLICATIONS: Please complete an application by logging on to the EPCC CAF at [EPCC Link]. Follow all the steps under the corresponding discipline contract/Petition process. For example, if someone is teaching dual credit biology, select the “Biology Instructor Faculty” petition. If the position is a specific discipline and is listed, check the “Restrict Name” box. You will also need to complete the “Restrictions” box and the “Restrictions” box.

2. RESEARCHER DATA FORM. The form can be filled in by following this link:
   [Researcher Data Form]

3. DUAL CREDIT FACULTY NON-EMPLOYEE STATEMENT OF RELEASE. The form can be filled in by following this link:
   [Dual Credit Faculty Non-Employee Statement of Release]

4. OFFICIAL TRANSCRIPT. You must request official transcripts to be sent directly from your accredited college or university to
   El Paso Community College Human Resources Department

Faculty Evaluations

- All Evaluations follow EPCC Procedures of Faculty Evaluations
- Students evaluate each instructor each semester
- Dean or Coordinator evaluates the instructor once every year or every two years
- Institutional Research sends the evaluations to the High Schools identified by the Dual Credit Dean’s Office.
- Evaluations are returned to EPCC, reports are run and given to the appropriate Dean, and returned to the instructor at the next semester’s Faculty Development Division meeting.
Facility Evaluations

• Classroom
• Science Labs
• Library
• Distance Learning
• Student Support Services
Resources Supporting Student Achievement

- Professional Development
- Handbooks and Modules
- Curriculum
- Textbooks
- Counseling/Advising
- Librarian
- Distance Learning

www.epcc.edu

https://www.epcc.edu/Academics/DualCredit
Professional Development
• EPCC Faculty Development
• New Faculty Orientation (Fall)
• Fall and Spring Forum
• Building Bridges – Fall Conference
• Facilitator Training
• Convening
• Modules

Module Titles
• The Importance of Dual Credit in the El Paso Region
• The Impact of Dual Credit
• EPCC Resources and Support of Dual Credit
• UTEP Resources and Support of Dual Credit
• Quality and Rigor in the Dual Credit Classroom
• Student Testimonials
• Delivering the College Course in High School
• Dual Credit Instructors Handbook

Dual Credit Handbooks
General
- Title
- Document Type: Forms (10)
- Document Type: Handbooks (4)
- Handbook for Administrators
- Handbook for Facilitators
- Handbook for Instructors
- Handbook for Parents and Students
- Document Type: New Faculty and Facilitators (3)
- Facilitator Checklist
- Online Facilitator Workshop
- Responsibilities of Online Facilitators
Courses for Dual Credit

Courses Offered for Dual Credit

- Magnificent Eight
  - English 1301 & 1302
  - History 1301 & 1302
  - Government 2305 & 2306
  - EDUC 1300
  - Speech 1321
The Trouble with Textbooks

- Partnership Agreement:
  - 4-year window of use from first purchase in the district for onsite classes
  - Current adoption (default) for online classes.
- Confusion over:
  - First purchase date
  - Correct text
  - Use of classroom sets
  - Access codes

Solving the Problem

- Dual Credit Textbook List
- Textbook Tracking System
- Now tracked each semester.
Counseling/Advising

- New Student Orientation
  - College courses are a choice
  - Commit to the Dual Credit course
  - Long-term consequences (fin aid)

- Parent Orientation
- Counseling Institute – Meeting Each Long Semester
- Degree planning at 15+ credit hours and advising
DC/ECHS Counseling Institute

Dual Credit Early College High School Librarian

Pretesting Retesting Educational Program

Do you need PREEP’s help?
Answer the following three questions.

1. Do you want to take the 10 Placement test to get into EPCC? (Do you take the placement test and score into a 100% developmental education course?)
2. Do you think you can score higher with counseling?

Dual Credit Librarian

EPCC Libraries
Distance Learning
• Facilitators
• Supports online courses or hybrids or web enhanced
• Blackboard help desk (24/7/365)
• Faculty Training – best practices, ALLY, pedagogy, modules
• Ensures that the technology is compliant with the LMS and software
• Connects student services (tutoring, counseling) through Blackboard Collaborate Ultra

Tours and ID Cards
• Dual Credit and Early College High School Students come on EPCC Campuses:
  • Tours
  • ID Cards
  • Tutoring
  • Library

Communication & Effectiveness
• Dual Credit Instructional Committee

• ECHS Leadership Council

• Social Media
The Next Steps for the Students

UPCOMING EVENTS
November 7, 2019

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NOTES:
Legislation

• Dual Credit – High School Juniors and Seniors and Limits on number of classes
• Opened to College Ready HS Students
• Limited the Dual Credit courses to be offered (Gen Ed, Language, CTE)
• Next???

Questions????????
**Contact Information**

**Tonie Badillo**  
- Dean of Dual Credit and Early College High School  
- mbadill4@epcc.edu  
- 915-831-6677

**Carlos Gonzalez**  
- Associate Director Dual Credit, Early College High School  
- cgonz477@epcc.edu  
- 915-831-2402

**Rene Chavez**  
- Counselor  
- rchavez3@epcc.edu  
- 915-831-2026

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**Contact Information**

**Sue Selk**  
- Dual Credit Instructional Coordinator  
- sselk@epcc.edu  
- 915-831-2815

**Esperanza (Espie) Gomez**  
- Sr. Admin Associate, Office of the Dean of Dual Credit  
- egomez86@epcc.edu  
- 915-831-6935

**Martin Ramirez**  
- UTEP Program Advisor; ECHS Academic Success Center  
- mramirez31@utep.edu  
- 915-747-7387